**Checklist of Documents Required:**

Before submitting your completed application, **PLEASE CALL THE OFFICE ON 0526166968** to confirm all necessary documents are attached as incomplete applications will be returned and will delay approval of your grant.

**For All Grant Types**:

* Certified evidence of income - A **Statement of Liability from Revenue or statement from Social Welfare** for the previous tax yearfor the registered property owner and/or spouse. See page 16
* Proof of Registration for Local Property Tax, this must show your **name and address,** eg Letter from LPT or print “**My LPT Profile**” together with property history summary on Revenue.ie.
* Where applicable, evidence of mortgage/rent payments, eg mortgage statements or rent receipts.
* Application forms must be fully completed and as asked on page 13 you must be in a position to cover any extra costs. Please sign Data protection declaration on page 19.
* A completed Doctors Certificate for both the Housing Adaptation Grant for Disabled People and the Mobility Aids Grant on pages 17-18.
* Additional documentation as detailed below depending on what grant you require.
* **N.B.** At this stage no additional documentation is required for extensions.

**Bathroom Adaptation and or Ramps:**

* One detailed quotation for bathroom adaptation or ramps
* A sketch of the current and proposed layout of the bathroom or sketch of layout where ramp to be installed
* A photograph of the current bathroom or photograph area where ramp is to be installed
* Completed Doctors Certificate

**Stairlift, Hoist & Through floor lift:**

* One quotation
* A photograph of the stairs or room where lift/hoist will be installed
* Completed Doctors Certificate

**Re-wiring:**

* One quotation
* A photograph of Electrics
* Periodic Inspection Report for any electrical upgrade

**Central Heating:**

* One quotation
* Photograph of existing heating system
* Letter from plumber to say existing heating system is beyond economic repair or confirmation that there is no central heating in house

**Roof Repair/Replacement:**

* One quotation
* Photograph of roof
* Confirmation from House Insurance Company that they will not cover the cost or written confirmation that you do not hold house insurance.

**Windows/Doors**:

* One quotation
* Photograph of windows/doors – grant only covers single-glazed windows & doors

**Address:**

**Housing Grants, Tipperary County Council, Civic Offices, Limerick Road, Nenagh.**