

**Minutes of Local Community and Development Committee Meeting held 20<sup>th</sup> May, 2019 in Littleton and Moycarkey-Borris Community and Sports Centre, Littleton**

**Present:**

**Public Sector:** Cllr John Carroll (Chair), Cllr Mary Hourigan, Cllr Joe Hannigan, Adrian Cunneen (DEASP), Eileen Condon (Tipperary ETB), Donal Mullane (Teagasc), Maria Bridgeman (HSE), Ita Horan (LEO) **(8)**

**Private Sector:** Isabel Cambie (STDC), Michael Murray (NTDC), Charles Stanley Smith (PPN), Martin Quinn (PPN), Eoin Wolohan (PPN), Sean O’Farrell (PPN), Clare Cashman (PPN) **(8)**

**Apologies:**

**Private Sector:** John Lupton (PPN)

**Public Sector:** Joe MacGrath (TCC)

**In Attendance:** Pat Slattery (TCC, Chief Officer), Michael Moroney (TCC), Margo Hayes (TCC), Teresa Kiely (TCC), Paul Devane (TCC)

<p><b>1.</b></p>	<p><b><u>To Note Adherence to Meeting Procedure Requirements</u></b></p> <p><b>1.1 Quorum</b> Margo confirmed that a quorum had been achieved to proceed with the meeting. Pat Slattery Chief Officer note that the Local Elections will be coming upon May 24<sup>th</sup>. Therefore all the Council representatives will have to be re-nominated to the LCDC.</p> <p><b>1.2 Conflict of Interest</b> Margo confirmed that no notification of CoI had been received.</p> <p><b>1.3 Decision-Making Requirements to include LEADER written decision</b> None arising.</p>
<p><b>2.</b></p>	<p><b><u>Approval of Draft Agenda</u></b> Cllr. John Carroll, Chair declared the meeting open. Apologies were noted. Imelda Walsh asked if she could add an item to the agenda regarding recommendations from the Sustainable Communities Sub-group meeting of Thursday the 16<sup>th</sup> of May. John agreed to this and the agenda was approved.</p>
<p><b>3.</b></p>	<p><b><u>Confirmation of Minutes</u></b> The minutes of the Tipperary LCDC meeting held on 15th of April, 2019 were agreed on the proposal of Eoin Wolohan and seconded by Cllr. Mary Hanna Hourigan.</p>

	<b>Matters Arising</b>																																		
4.	<p><b><u>SICAP</u></b> Margo said the midyear review documents would be uploaded by the 17<sup>th</sup> of June and that the Social inclusion subgroup would review after that. The purpose of the review to ensure that 50% of targets and budgets are on track. Following the review Q3 payments would be released.</p>																																		
5.	<p><b><u>5.1 LEADER</u></b></p> <p><b>5.1.1 - To Decide on STDC Applications</b></p> <p>Documents circulated for consideration by the members were the Project Evaluation Assessment Report and completed IEC Scoring Sheet for each application together with IEC meeting minutes. In addition, an Implementing Partner CEO Report to LCDC Chief Officer with details of the project including deadweight, displacement, rationale for grant aid, consistency with the Local Development Strategy and Operating Rules, IEC score and recommendation, and A48 Checking process undertaken was circulated for the consideration of members.</p> <p>In relation to the STDC project, the members were taken through these by Isabel Cambie.</p> <ul style="list-style-type: none"> <li>• STP1103445 [Kilsheelan Biodiversity Garden] Isabel informed the meeting that this project was being deferred because it had yet to get fully through the Article 48 checking.</li> <li>• STP110339 [Clonmel Scout Hall retrofit] Isabel informed the meeting that this project was being deferred because it had yet to get fully through the Article 48 checking.</li> </ul> <table border="1" data-bbox="336 1361 1396 2029"> <tbody> <tr> <td>Project Code:</td> <td>30LDRSTP110218</td> </tr> <tr> <td>Promoter Code:</td> <td>5401</td> </tr> <tr> <td>Promoters Name:</td> <td>Tipperary Excel Heritage CLG, Tipperary Town</td> </tr> <tr> <td>Description:</td> <td>Design and Development of New Website as a marketing tool for the various programmes</td> </tr> <tr> <td>Theme:</td> <td>Economic Development</td> </tr> <tr> <td>Sub-theme:</td> <td>Heritage Tourism</td> </tr> <tr> <td>Deadweight:</td> <td>Considered and not arising</td> </tr> <tr> <td>Displacement:</td> <td>Considered and none arising</td> </tr> <tr> <td>Innovation:</td> <td>Considered</td> </tr> <tr> <td>Reasonableness of costs:</td> <td>Satisfied as to reasonableness of the costs</td> </tr> <tr> <td>Recommendation of Evaluation Committee:</td> <td>Grant awarded of €5,625 (75% of €7,500)</td> </tr> <tr> <td>Rationale if Evaluation Committee recommendation is rejected:</td> <td>N/A</td> </tr> <tr> <td>Where rejecting an Evaluation Committee recommendation to reject a proposal, insert the revised score</td> <td>N/A</td> </tr> <tr> <td>Rationale for grant aid, having regard to the business plan/Local Development Strategy</td> <td>Complies with and eligible under the provisions of Local Development Strategy for County Tipperary.</td> </tr> <tr> <td>% level of aid &amp; ceiling:</td> <td>Grant awarded of €5,625 (75% of €7,500)</td> </tr> <tr> <td>Proposed by:</td> <td>Cllr. Mary Hanna Hourigan</td> </tr> <tr> <td>Seconded by:</td> <td>Clare Cashman</td> </tr> </tbody> </table>	Project Code:	30LDRSTP110218	Promoter Code:	5401	Promoters Name:	Tipperary Excel Heritage CLG, Tipperary Town	Description:	Design and Development of New Website as a marketing tool for the various programmes	Theme:	Economic Development	Sub-theme:	Heritage Tourism	Deadweight:	Considered and not arising	Displacement:	Considered and none arising	Innovation:	Considered	Reasonableness of costs:	Satisfied as to reasonableness of the costs	Recommendation of Evaluation Committee:	Grant awarded of €5,625 (75% of €7,500)	Rationale if Evaluation Committee recommendation is rejected:	N/A	Where rejecting an Evaluation Committee recommendation to reject a proposal, insert the revised score	N/A	Rationale for grant aid, having regard to the business plan/Local Development Strategy	Complies with and eligible under the provisions of Local Development Strategy for County Tipperary.	% level of aid & ceiling:	Grant awarded of €5,625 (75% of €7,500)	Proposed by:	Cllr. Mary Hanna Hourigan	Seconded by:	Clare Cashman
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Absenters:	None
Agreed by Board:	Yes
Has Quorum requirements been met:	Yes

Project Code:	30LDRSTP110338
Promoter Code:	2361
Promoters Name:	Tipperary Mid West Radio Cooperative Society Limited
Description:	Construction and Fitout of a new studio in Cashel and installation of a new desk at the Tipperary Studio
Theme:	Social Inclusion
Sub-theme:	Basic Services for Hard to Reach Groups
Deadweight:	Considered and not arising
Displacement:	Considered and none arising
Innovation:	Considered
Reasonableness of costs:	Satisfied as to reasonableness of the costs
Recommendation of Evaluation Committee:	Provisionally approved grant, subject to procurement, of €198,795 (75% of €265,060)
Rationale if Evaluation Committee recommendation is rejected:	N/A
Where rejecting an Evaluation Committee recommendation to reject a proposal, insert the revised score	N/A
Rationale for grant aid, having regard to the business plan/Local Development Strategy	Complies with and eligible under the provisions of Local Development Strategy for County Tipperary.
% level of aid & ceiling:	Provisional Grant awarded subject to procurement of €198,795 (75% of €265,060)
Proposed by:	Cllr. Joe Hannigan
Seconded by:	Eoin Wolahan
Absenters:	None
Agreed by Board:	Yes
Has Quorum requirements been met:	Yes

STP106974 [Fitzgeralds Open Farm] Isobel informed the meeting that this project was being deferred because it had yet to get fully through the Article 48 checking.

Project Code:	30LDRSTP108408
Promoter Code:	3775
Promoters Name:	South Eastern Mountain Rescue Association
Description:	Construction of a multi purpose training centre with meeting rooms
Theme:	Economic Development
Sub-theme:	Activity Tourism
Deadweight:	Considered and not arising
Displacement:	Considered and none arising
Innovation:	Considered
Reasonableness of costs:	Satisfied as to reasonableness of the costs
Recommendation of Evaluation Committee:	Final approval of a provisional approval. Grant award €189,358.47 (75% of €252,477.97)
Rationale if Evaluation Committee recommendation is rejected:	N/A
Where rejecting an Evaluation Committee recommendation to reject a proposal, insert the revised score	N/A
Rationale for grant aid, having regard to the business plan/Local Development Strategy	Complies with and eligible under the provisions of Local Development Strategy for County Tipperary.
% level of aid & ceiling:	Final approval of a provisional approval. Grant award €189,358.47 (75% of €252,477.97)

Proposed by:	Eileen Condon
Seconded by:	Martin Quinn
Absenters:	None
Agreed by Board:	Yes
Has Quorum requirements been met:	Yes

Project Code:	30LDRSTP108373
Promoter Code:	6777
Promoters Name:	Ballingarry GAA Club
Description:	Ballingarry GAA Club Accessibility and Lighting Enhancements
Theme:	Social Inclusion
Sub-theme:	Infrastructure to facilitate community participation
Deadweight:	Considered and not arising
Displacement:	Considered and none arising
Innovation:	Considered
Reasonableness of costs:	Satisfied as to reasonableness of the costs
Recommendation of Evaluation Committee:	Final approval of a provisional approval. Grant award €21,976.71 (75% of €29,302.29)
Rationale if Evaluation Committee recommendation is rejected:	N/A
Where rejecting an Evaluation Committee recommendation to reject a proposal, insert the revised score	N/A
Rationale for grant aid, having regard to the business plan/Local Development Strategy	Complies with and eligible under the provisions of Local Development Strategy for County Tipperary.
% level of aid & ceiling:	Final approval of a provisional approval. Grant award €21,976.71 (75% of €29,302.29)
Proposed by:	Cllr. Joe Hannigan
Seconded by:	Maria Bridgeman
Absenters:	None
Agreed by Board:	Yes
Has Quorum requirements been met:	Yes

Cllr. Mary Hanna Hourigan asked as to the status of Fitzgerald's Open Farm project. Isabel responded that there was outstanding paperwork that had only been received last week.

### 5.1.2 - To Decide on NTDC Applications

Documents circulated for consideration by the members were the Project Evaluation Assessment Report and completed IEC Scoring Sheet for each application together with IEC meeting minutes. In addition, an Implementing Partner CEO Report to LCDC Chief Officer with details of the project including deadweight, displacement, rationale for grant aid, consistency with the Local Development Strategy and Operating Rules, IEC score and recommendation, and A48 Checking process undertaken was circulated for the consideration of members.

In relation to the NTDC projects, the members were taken through these by Michael Murray.

Project Code:	30LDRNTP110344
Promoter Code:	8117
Promoters Name:	Birdhill Tidy Village Association
Description:	Create Access Path to Kyle Burial Ground
Theme:	Economic Development
Sub-theme:	Rural Tourism

Deadweight:	Considered and not arising
Displacement:	Considered and none arising
Innovation:	Considered
Reasonableness of costs:	Satisfied as to reasonableness of the costs
Recommendation of Evaluation Committee:	Grant awarded of €11,250 (75% of €15,000)
Rationale if Evaluation Committee recommendation is rejected:	N/A
Where rejecting an Evaluation Committee recommendation to reject a proposal, insert the revised score	N/A
Rationale for grant aid, having regard to the business plan/Local Development Strategy	Complies with and eligible under the provisions of Local Development Strategy for County Tipperary.
% level of aid & ceiling:	Grant awarded of €11,250 (75% of €15,000)
Proposed by:	Imelda Walsh
Seconded by:	Cllr. Joe Hannigan
Absenters:	None
Agreed by Board:	Yes
Has Quorum requirements been met:	Yes

- 30LDRNTP110340 [Mini-Manufactory] Michael informed the meeting that this project was being deferred because it had yet to get fully through the Article 48 checking.
- 30LDRNTP108956 [Carmha Ireland] Michael informed the meeting that this project was being deferred because it had yet to get fully through the Article 48 checking.
- 30LDRNTP110346 [Newport Community Project] Michael informed the meeting that this project was being deferred because it had yet to get fully through the Article 48 checking.

Charles Stanley Smith raised the issue of the recent closure of Bike Park Ireland near Roscrea due to insurance costs. He said that problems surrounding insurance were killing a lot of businesses and asked was there anything the LCDC could do to help. Pat Slattery said that representations were made by the County Council to Irish Insurance Federation. The underlying issue relates to English underwriters leaving the Irish market as a result of Brexit. He said that this was affecting the tourist industry and businesses involved in low risk activities were unable to get quotes. Charles proposed writing to the Government, this was seconded by Martin Quinn, who then spoke about the insurance situation for the Canon Hayes Recreation Centre. Clare Cashman echoed other members concern and suggested we write to the other LCDCs regarding same. She said these problems were a result of a market-led approach to everything. Pat said that rising insurance costs weren't necessarily associated with claims and that claim free organizations were facing these increased cost too. Pat said that he would link in with the other Chief Officers in the Southern Region and write to the IAAT. He also proposed to get someone to speak about the issue at a future meeting.

## **5.2 Income and Expenditure Report**

Michael Moroney presented the Leader Income and Expenditure report. On the proposal of Eileen Condon and seconded by Ita Horgan the report was adopted by the members. Clare Cashman asked had the Article 48 process improved since Tipperary County Council took it over. Pat Slattery said that from his perspective it was going well; that staff had been trained up and that they were on top of their work brief now. He noted that assuming this role represented a transfer of risk to the Local Authority. Pat went on to detail some staff changes on the LCDC team. Michael Moroney, Teresa Kiely and Breda O'Connor will be moving on to new roles within Tipperary County Council and Paul Devane has joined the team replacing Fiona Hughes. The Chair wished everyone well in their new roles.

## **5.3 To note LEADER project extension requests granted from January to May 2019 as per Section 8.4 of the Operating Rules**

Michael Moroney introduced this item. In accordance with LEADER Operating Rules, the LCDC must note all extensions to contract completion dates which had been approved by the Authorised Officer (the Chief Officer). On the proposal of Clare Cashman and seconded by Cllr. Mary Hanna Hourigan, this list of projects for which extensions to contract completion dates had been approved from January to May 2019 was noted and approved.

<b>Project Name</b>	<b>Project Ref No</b>	<b>Original Contract Expiry Date</b>	<b>Rationale for Extension</b>	<b>New Contract Expiry Date</b>
Borrisoleigh Playground Renovation	30LDRNTP103039	31/12/18	1 <sup>st</sup> and final claim currently being processed. Inspection currently being conducted by the Dept.	28/06/19
Arts Programme for Children with Dyspraxia	30LDRNTP103020	08/02/19	1 <sup>st</sup> claim imminent.	08/08/19
Nenagh Olympic Indoor Stadium	30LDRNTP103194	08/02/19	1 <sup>st</sup> claim submitted and being processed.	08/08/19
IT Space/Work Station Littleton	30LDRNTP103196	08/02/19	Works nearing completion. 1 <sup>st</sup> claim imminent.	08/08/19
Biomass Training	30LDRNTP105295	08/02/19	Works complete. 1 <sup>st</sup> claim imminent.	08/08/19
Summer Camps for Children with Dyspraxia	30LDRNTP103239	08/02/19	1 <sup>st</sup> and final claim submitted and being processed.	08/08/19
Thurles as a Gold Star Town	30LDRNTP103023	31/03/2019	Unfortunately due to unforeseen circumstances this project has not progressed yet. It is a very worthwhile endeavour and we would like to see it completed. Would it be possible to extend the contract until the year end with a review in July to see how it is progressing.	31/12/2019
Time Management & Communication Training for Unemployed	30LDRNTP103258	31/03/2019	First and final claim is currently being processed - NTDC requesting extension to ensure project in Contract until payment paid to Promoter	30/09/2019

All Security Shredding	30LDRNTP103441	31/03/2019	Due to the weather conditions, resulting land conditions and water levels, it has not been possible to complete specific works on the project with the time frame. A six month extension will bring us into the summer when we will get the project complete with suitable conditions.	30/09/2019
Caravan and Camping Park	30LDRNTP102833	31/03/2019	A six month extension will bring us into the summer when we will get the project complete with suitable conditions.	30/09/2019
Hidden Tipperary	30LDRNTP103197	31/03/2019	First and final claim is currently being processed - NTDC requesting extension to ensure project in Contract until payment paid to Promoter	30/09/2019
Mobile IT Training for Rural Communities - Equipment	30LDRNTP106464	31/03/2019	First and final claim is currently being processed - NTDC requesting extension to ensure project in Contract until payment paid to Promoter	30/09/2019
Mobile IT Training for Rural Communities - Training	30LDRNTP103218	31/03/2019	First and final claim is currently being processed - NTDC requesting extension to ensure project in Contract until payment paid to Promoter	30/09/2019
Online Presentation/Job Search Training for Unemployed	30LDRNTP103259	31/03/2019	First and final claim is currently being processed - NTDC requesting extension to ensure project in Contract until payment paid to Promoter	30/09/2019
Online Presentation/Job	30LDRNTP106420	31/03/2019	First and final claim is currently being processed - NTDC requesting extension	30/09/2019
Search training for Unemployed - Training Aspect			to ensure project in Contract until payment paid to Promoter	
Paws By The Lake (Board kennels)	30LDRNTP101852	31/03/2019	First and final claim uploaded on CRM - and Promoter awaiting payment - NTDC requesting extension to ensure project in Contract until payment paid to Promoter	31/05/2019
Personal & Career Development Training	30LDRNTP103262	31/03/2019	First and final claim is currently being processed - NTDC requesting extension to ensure project in Contract until payment paid to Promoter	30/09/2019
Borrisoleigh Bottling Ltd	30LDRNTP106825	24/05/2019	Promoter has requested a 3-month extension to try and utilise the full grant allocation	26/08/2019
Fuchsia Lane Farm	30LDRNTP106418	31/05/2019	Promoter is currently preparing his claim	30/11/2019
Pure Oil Ltd	30LDRNTP106452	25/05/2019	Promoter has requested a 6-month extension to try and utilise the full grant allocation	25/11/2019
Taste of Roscrea	30LDRNTP106452	25/05/2019	Issues with final claim currently being resolved by Pobal - project claim currently at Stage 7	31/07/2019
Templemore Community Development Association - 5-	30LDRNTP103007	24/05/2019	TCDA currently reviewing first draft of plan and consulting with other community groups on the delivery of the actions of the plan - request for 6-	25/11/2019
Year Development Plan			month extension to finalise plan and claim	
Cappawhite Playground Development	STP 103558	31 Jan 2019	Project was delayed as the promoter was awaiting a delivery of fencing posts	30 Apr 2019
Tipperary Boutique Distillery	STP 101376 2 <sup>nd</sup> ext.	31.01.19 to 30.06.19	The project had not progressed as quickly as anticipated	30 June 19
Cre8 / Youth Arts Training Programme	STP 102842	18 Jan 2019	The promoter had to re-tender	30 June 19
STDC / Tidy Towns Training Programme 2017	STP 102696	19 Jan 2019	It took more time than originally envisaged getting this project up and running due to a change in personnel, the audits are due to take place this spring	16 July 2019
Carrick on Suir Tourism and Economic Development Committee	STP 102670 2 <sup>nd</sup> ext.	16.04.19 to 31.08.19	Promoter needs extra time to complete the project	31 Aug 19
Tipperary Boutique Distillery	STP 101376 1 <sup>st</sup> ext.	30 Sept 2018	There was a delay in getting the project started	31 Jan 19

	<p>Clare Cashman asked if the LCDC is tied in to a 12 month contract approval and that it seemed too tight. Isabel Cambie said that this was up to the LCDC but that there would be budgetary impacts to longer contracts. Michael Moroney said that the LCDC could look at options when approving grant awards that would allow flexibility to recommend a longer time frame for contracts.</p> <p><b><u>5.4 Any Other Matters/Updates</u></b></p> <p>None</p>
6.	<p><b><u>Healthy Ireland</u></b></p> <p>Maria informed the group that the first meeting of the Healthy Tipperary group had taken place and it had been extremely positive. They hoped to sign off on draft terms of reference at their next meeting. Maria told the group that €85,000k or €87,000k funding would be released for the LCDC over 2 years. The LCDC would get €48,000k in its own right. Dan Downey was following up on formal membership of the Health Cities and Counties initiative. If successful this would release an additional €30,000 of funding. Maria highlighted 5k/10k run at Nenagh Eire Óg on the 23<sup>rd</sup> of June that HSE Health and Wellbeing Section were partnering with to promote a wellbeing event.</p>
6a.	<p><b><u>Sustainable Communities Sub-group recommendations</u></b></p> <p>Imelda circulated a document containing recommendations from the Sustainable Communities Sub-group meeting of Thursday the 16<sup>th</sup> of May. The sub-group recommended that each LCDC meeting begin with a 15 minutes presentation on issues related to climate change. Furthermore that a workshop should be held in September when all new members of the LCDC are in place. This would comprise a 'back to basics' information session on the role of the LCDC and a second session focusing on RSES and current priorities of LECP. These would be followed by breakout sessions in line with sub-group themes. Charles said that sustainable development goals ought to be included in the proceedings of the workshop. Cllr Joe said that a session on how the LCDC works was necessary. Sean asked how presenters to the LCDC would be selected. Sean said it would be important that presentations are fair and balanced. Pat said that we should first establish an agenda of items to be presented on then circulate and add to it. Isabel asked if development staff could be invited and John said he had no problem with that. Charles said that sustainable development goals and climate change had to be included. Imelda pointed out that there some people for whom climate change wasn't as a high a priority. Pat added that the Council has a climate change policy.</p>
7.	<p><b><u>Community Enhancement Programme 2019</u></b></p> <p>Teresa informed the group that the Community Enhancement Programme 2019 was open and the 30<sup>th</sup> of May was the closing date. Applications were coming in and she expected this to be a longer agenda item for the June as recommendations on applications will need to be decided.</p>



<p><b>9.</b></p>	<p><b><u>Correspondence, Submissions &amp; Consultations</u></b></p> <p>Sean O'Farrell reported on the Well-being Vision Statement that the PPN is working on. Sean said that a public meeting is to take place on the 29<sup>th</sup> of May at Kilfeacle Community Centre and that they were hoping for a big turnout. Sean circulated a document detailing individual themes of the vision for community wellbeing. Sean said it was about engaging communities to see where needs exist. Charles said that this was work already undertaken by Sara Bourke and him. He said it was the first time a bottom up approach had been taken. He referenced Wicklow PPN which had done a really good job and like Tipperary had two distinct geographical areas. Margo outlined that the model being undertaken at the Cashel/Tipperary MD will be rolled out to every Municipal District.</p> <p>Margo informed the group that the Rural Policy Development Consultation event had taken place. Martin told the group that the Department was reviewing the Community Services Programme and that the PPN would be making a submission.</p>
<p><b>10.</b></p>	<p><b><u>AOB</u></b></p> <p>The Chair welcomed Ita Horan to her first LCDC meeting. He also commended Clare Cashman for her service during her 4 year term on the LCDC. Isabel Cambie also thanked Clare for her work on the Social Inclusion sub-group. Margo also thanked Clare for her assistance and support. Clare thanked the members and said that she hoped that they have established a good model for how an LCDC should work. Pat Slattery also wished Clare well. The Chair said that he hoped to be back following the local elections and wished Cllr. Joe Hannigan and Cllr. Mary Hanna Hourigan all the best in the forthcoming election.</p>
<p><b>11.</b></p>	<p><b><u>Next Meeting</u></b></p> <p>To be held at 10:00 a.m. on Monday the 17<sup>th</sup> of June in the Moycarkey-Borris Community and Sports Centre, Littleton.</p>

Signed:  Date: 17/6/2019  
 Cllr. John Carroll,  
 Chair,  
 Tipperary Local Community Development Committee

Signed:  Date: 17/6/19  
 Pat Slattery,  
 Chief Officer,  
 Tipperary Local Community Development Committee