

Minutes of the fourth LCDC Meeting held on Thursday 12th February, 2015 at Littleton Community Centre, Thurles.

Present:-

Public Sector: Joe Mac Grath, Rita Guinan, Cllr. John Carroll, Cllr. Joe Hannigan, Donal Mullane, Adrian Cunneen, Fionuala Mc Geever, Angela Joy

Private Sector: Tim Cullinane, Charles Stanley-Smith, Anita Clancy, Niall Morrissey, Michael Murray, Sara Bourke, Frank Higgins, John Lupton,

Apologises:-

Public Sector: Cllr. Mary Hanna Hourigan

Private Sector: Brian O'Donnell, Brian Cleary

In attendance: Sinéad Carr, Margo Hayes, Ann Ryan, Breda O'Connor, Attracta Lyons.

1. Approval of Draft Agenda

Sinéad Carr, Director of Services welcomed the members to the fourth LCDC meeting and declared the meeting open. Sinead Carr welcomed Angela Joy as a new member of the LCDC representing the HSE north and south of the county.

A revised agenda was circulated prior to the meeting and this agenda was agreed.

Apologises were noted from Cllr. Mary Hanna Hourigan, Brian O'Donnell and Brian Cleary

2. Decision Making Process

Ann Ryan, A.O., referred to the "Decision Making Process" report that was previously circulated. As noted in this report the Department of the Environment proposed that the following voting methodology would be appropriate, practical and still maintain the spirit of the public/private partnership ethos of the LCDC

Proposed Decision Making Methodology:-

- All decisions where possible to be made by consensus – voting should only be in exceptional circumstances

- Where there is no consensus, the Chief Officer be requested to draw up a report for consideration for the next meeting to ascertain if consensus can be reached
- Where no consensus can be reached, a vote to be taken which should meet the following criterion
- A quorum must be in place for a decision to be voted upon – in the case of Tipperary LCDC, the quorum for the 19 person committee is 11
- To respect the partnership ethos of the LCDC; the quorum number of 11 will only be valid where there is a minimum of 5 public sector representatives and 6 private sector representatives
- Where the numbers present for a decision exceeds the quorum(i.e. >11), a minimum of 5 public sector representatives must be present for the voting decision to be valid
 - Where the numbers exceed the quorum, there shall be a step down procedure for the public sector representatives where they exceed the private sector representatives (as per current standing orders) to ensure there is always a minimum of one more private sector representative than public sector representative
 - There will be no step down procedure for the private sector representatives even where they exceed the public sector by more than 1 provided the minimum of 5 public sector representatives are present

It was proposed by Cllr. John Carroll and seconded by Joe Mac Grath that the standing orders be amended where necessary to reflect the revised decision making process.

Confirmation of attendance:- It was agreed that each member would notify the LCDC Team of their attendance to LCDC meetings to ensure that each meeting would be effective and productive and the required quorum would be in place.

3 & 4 Chairperson & Vice Chairperson of the LCDC

It was proposed by Frank Higgins and seconded by Joe Mac Grath that Charles Stanley-Smith be elected Chair of Tipperary LCDC

It was proposed by Tim Cullinane and seconded by Sara Bourke that Cllr. John Carroll be elected Vice-Chair of Tipperary LCDC.

Following the election of the Chair, Charles Stanley-Smith took his position.

Charles Stanley-Smith thanked the members for electing him as Chair and he is looking forward to working together to ensure that Tipperary LCDC is successful in its vision. Cllr. John Carroll also thanked the members for their support in electing him as Vice Chair of the LCDC.

5. Confirmation of the Minutes of Tipperary LCDC meeting dated 25th November, 2014

The Minutes of the Tipperary LCDC meeting held on 25th November, 2014 were agreed, on the proposal of Cllr John Carroll, and seconded by Cllr. Joe Hannigan.

7. Local Community Development Programme Oversight: -

Ann Ryan referred to the LCDP report that was issued with the agenda. Ms. Ryan confirmed in relation to the current LCDP programme that Pobal have no issues to report. These reports were coming to the LCDC for information purposes in relation to the role regarding oversight of the current programme.

8. Local Development Strategy:-

Sinéad Carr, Chief Officer informed the Members that a call for "Expression of Interest" regarding the delivery of the Local Development Strategy had not been made nationally. Discussions are still in progress with the Development Companies in relation to seeking agreement on an appropriate partnership approach in the context of the development and implementation of the Local Development Strategy. It was agreed that Cllr. John Carroll on behalf of the LCDC would attend the next LDS partnership discussion meeting with the Chief Executive, Tipperary County Council, Chief Officer of the LCDC and the two CEOs of the Local Development Companies. It was noted that groups and individuals should continue to work on developing projects so that they are ready when the new programme is up and running.

The Members agreed that the LCDC should write to the Dept in relation to the reduced national budget for the Local Development Strategy.

9. Local Economic Community Plan:

LECP Consultation:- Attracta Lyons A.O., made a presentation on the outcomes of the Public Consultation Process in relation to the Framework Priorities – (LECP). Ms. Lyons highlighted the key issues and needs arising from the January and February consultation workshops in relation to the

LECP. Ms. Lyons also outlined the various steps to be rolled out in this process and she confirmed that the draft framework priorities submissions would be brought to the Economic SPC and LCDC shortly for their consideration. The Chairman thanked Attracta Lyons for her presentation and complimented all involved in the public consultation workshops.

LECP Advisory Committee:-

The following members were selected to participate on the LECP Advisory Committee on behalf of the LCDC

- Charles Stanley Smith – Environmental Representative
- Frank Higgins – Social Inclusion Representative
- Cllr. John Carroll – Statutory Representative

Public Participation Network: -

Margo Hayes gave an update on the PPN outlining that there was 350 groups registered to date. The PPN Secretariat was in place and the PPN elections for the Joint Policing Committee were ongoing. Municipal District PPN meetings are currently being arranged. The LCDC PPN permanent representative elections will be held in April.

10. Training needs of LCDC Members: –

Ann Ryan informed the members that the Department are organising Regional training for LCDC members and that local training could also be organised for members based on needs and request from members. Following discussion, it was agreed by the members that in addition to the training suggested by the Department the following training needs be submitted to the Department for consideration at regional level:-

- Governance;
- Various programmes as they come on stream (SICAP; RDP),
- Strategic planning (LECP),
- Social inclusion/Pobal maps,
- Information analysis (Tipperary data unit),
- Inputs on relevant strategies/policies
- Well-being Statements
- Setting up of Regional LCDC Network
- Setting up IT Systems for LCDC members – and training on social media

11. Correspondence

Letter dated 28th January, 2015 from Clodagh Mc Donnell, Principal Officer, and Department of Environment in relation to the SICAP Public Procurement process was noted.

6. SICAP – “Decision in relation to the SICAP Tenders”

Before any discussion or decisions was taken on the SICAP, Michael Murray, CEO, NTLP and Niall Morrissey, STDC departed the room due to a conflict of interest in relation to the Social Inclusion Community Activation Programme.

Ann Ryan, made a presentation to the members on the decision in relation to the SICAP Tenders”. She outlined the background details and gave an overview of the SICAP public procurement process as set out by Pobal. Ms. Ryan also outlined the role undertaken by the internal Evaluation team and LCDC Evaluation Committee in the SICAP procurement process.

Two bids were received, one for each lot, and following the evaluation of the two tender bids the Evaluation Committees recommended that:-

South Tipperary Development Company Ltd., be appointed Programme Implementer to the SICAP (in the 23-2 Tipperary South area) and North Tipperary Leader Partnership Ltd., be appointed Programme Implementer to the SICAP (in the 22-1 Tipperary North area).

On the proposal of Cllr. John Carroll and seconded by Joe Mac Grath the LCDC members ratified the recommendation of the SICAP Evaluation Committee.

It was pointed out to the committee that the successful tenders would be informed by email once the Dept and Pobal had given the instruction and that the LCDC was not in a position to let the successful tenders know until the Dept gave the official instruction. It was noted that the decision had to be kept confidential until the official notification went out to the successful tenderers.

On behalf of the LCDC Evaluation Committee, Cllr. John Carroll, Chair, SICAP Evaluation Committee and the other members of the SICAP Evaluation Committee thanked Ann Ryan and the internal evaluation staff for their diligent and efficient work on this process.

Charles-Stanley Smith also thanked the LCDC Evaluation Committee for their commitment and the time and effort they had put into this tender process.

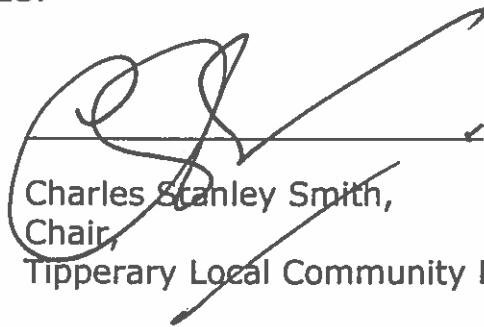
12. AOB

It was agreed that Sinéad Carr, Chief Officer would arrange to meet with the Chair and Vice Chair prior to each LCDC meeting and as needs required.

13. Date of next meeting

It was agreed that the next meeting will take place on Thursday 12th March, 2015.

Signed/



Charles Stanley Smith,
Chair,
Tipperary Local Community Development Committee

Date/

12th March, 2015.